

DATE: February 2012
JOB TITLE: Seasonal Trackman **CLASSIFICATION:** Hourly (Temporary)
DEPARTMENT: Engineering **LOCATION:** Varies

BASIC FUNCTION: This position performs duties as assigned in the daily inspection, remedial repair and programmed improvement of the track structure.

REPORTING RELATIONSHIPS:

Reports To: Manager Maintenance of Way
Supervises: N/A

ESSENTIAL DUTIES/RESPONSIBILITIES:

1. Inspect and repair basic track components, such as the rail and its fastenings, the ties and the ballast.
2. Inspect and repair fences, waylands, bridges, grade crossings and line crossings with other railroads.
3. Maintain a daily time slip, semi-monthly time summary, and various other maintenance-of-way reports, as directed by supervisor.
4. Maintain awareness that Customer Service is the company-wide priority for Indiana Rail Road.

JOB REQUIREMENTS:

Education, Licenses/Certifications and Work Experience:

High school graduate or equivalent recommended. Ability to read and write English clearly required. Ability to maintain a state-issued driver's license for operation of company vehicles on state highways required; at minimum, an operator's license for trucks less than 26,001 pounds G.V.W. (one-half-ton or one-ton trucks), or, if required, a Commercial Driver's License for trucks 26,001 or more pounds G.V.W. (boom trucks). Must pass DOT physical, drug test, and physical lift test to qualify for the position.

Skills, Knowledge, Abilities and Mental Requirements:

- Ability to acquire a working understanding of company, state and federal rules as they apply to track and structures inspections.
- Ability to determine, at the time of discovery, a proper course of repair of a problem to ensure the safe passage of trains.
- Ability to clearly complete the necessary daily reports for posting by office personnel.
- Maintain a high level of safety awareness for oneself and for other nearby workers, through both procedural judgment and the proper use of personal safety equipment.
- Ability to work on both ballast and open-deck bridges.
- Safely operate company vehicles on public highways.
- Ability to safely and properly carry and use clawbars, lining bars, spike mauls, rail saws and drills, track jacks, track shovels and ballast forks.
- Ability to carry out track work in all types of weather conditions.
- Be flexible and accept change, react willingly, appropriately and in a timely manner.
- Be able to communicate and work with immediate supervisors, other members of the maintenance of way staff and other employees of the company as required.

Physical Requirements:

Ability, as required, to work safely as part of a team with one or more other trackmen. Constant (67-100%) walking, climbing, and lifting and/or carrying over 100 pounds. Constant (67-100%) handling of heavy loads over the track structure (rough ballasted surfaces and/or shoulder slopes inclined at 26.5 degrees, a 2:1 ratio); e.g., handling the weight of one-half keg of spikes or bolts weighing a total of 200 pounds, one-half of a creosoted cross-tie weighing a total of 230 pounds, one-fourth of a switch tie weighing a total of up to 440 pounds, or one-fourth of a 13-foot-long section of 115-pound rail weighing a total of 498 pounds. Ability to perform duties safely in the field and on the track structure. Ability to climb aboard track maintenance machinery. Ability to perform duties in all types of weather conditions. Must be able to climb, reach, bend, push, pull and lift in the course of duties. Visual acuity, both near and far, required. Frequent (34-66%) talking and hearing either on the radio or in person.

Working Conditions:

Exposure to severe weather and extreme temperatures possible.
Exposure to adverse environmental conditions such as dust, pollen, etc., possible.
Various hours, both daylight and nighttime, possible.

The statements included in this job description reflect the general details necessary to describe the basic function, essential job duties/responsibilities, and job requirements typical to this position and should not be considered an all-inclusive listing of the job requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise balance the workload.

To apply send resume to Jacklyn Hardy at Jacklyn.hardy@inrd.com or print online application at www.inrd.com and fax to (317) 822-9784.